

**MANHATTAN PARK BOARD AGENDA**  
**Special Meeting Minutes**  
**Manhattan Village Hall**  
**260 Market Place, Manhattan IL**  
**Date: July 12, 2018 Time 6:30 pm**

**Call to Order: 7/12/18 6:30 p.m.**

**Roll Call:** Matt Kelly, Vice President; Kristy Byers, Secretary; Ben Hecke, Commissioner  
Joe Farkas, Treasurer entered meeting at 6:35

**Pledge of Allegiance:**

**1. Visitors to be Heard:**

**2. Communications:**

a.

**3. Presidents Report:** Director Kelly stated that President Hope extended her congratulations on a job well done for the first concert series that was held June 20.

**4. Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly introduced the new Marketing & Communications Coordinator/Administrative Assistant, Brenda Hannigan, who started on June 25. Director Kelly interviewed candidates for the Superintendent of Recreation position and made an offer to one candidate and will hear back from them on July 16.  
The pond has been treated and the situation has been addressed regarding a concern of a community resident.
- b. **Recreation: No questions**
- c. **Parks:** Capital budget was approved at \$405,000. Director Kelly stated that the district has payments from the Community Center project that were not anticipated of \$66,000. Director Kelly and the Superintendent of Parks and Planning decided to do some of the work in-house to cut back on cost and have saved about \$10,000. Tractor payment was put in the Operating Budget.
- d. **Finance: No questions**
- e. **L-Way Special Rec:** Purchasing three new busses would not have an impact on us since we share that expense with the other agencies.
- f. **Village Government Agency Meeting: No questions**
- g. **Foundation Committee:** Foundation has been working on the Wine Fest and a new Logo is being created. Information on the Wine Fest will be going out soon along with banners including one on the Round Barn.

**5. Approval of Treasurer's Report:**

- a. **Action and Motion requested: Move to approve June 2018 Treasurer's Report**

**Action and Motion requested:**

Motion: Joe Farkas

Second: Kristy Byers

**Roll Call:** Matt Kelly, Vice President; Kristy Byers, Secretary, Ben Hecke, Commissioner, Joe Farkas, Treasurer

**6. Consent Agenda: (Required Board Approval by Statute):**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

- i. **Motion to approve June 14, 2018 regular meeting minutes, including public hearing.**
- ii. **Payment of Bills in the amount of \$213,597.13**

**Action and Motion requested:**

Motion: Joe Farkas

Second: Ben Hecke

**Roll Call:** Matt Kelly, Vice President; Kristy Byers, Secretary, Ben Hecke, Commissioner, Joe Farkas, Treasurer

**7. Old Business**

- a. **Lincoln Way North Pool Update/Survey:** The discussion for an indoor pool has been discontinued, and an outdoor water park is being discussed. Director Kelly posed the question to the board, if they felt it was beneficial to send out a survey to the community to get feedback on the interest in a water park. The board agreed to develop with the knowledge that it was a partnership with New Lenox, Mokena, Frankfort, and Frankfort Square Park Districts.

**8. New Business:**

- a. **Discussion on Park Improvement Priorities:** Director Kelly discussed the importance of getting plans started for the Hanover Park in Hanover Estates and the Century East Park. The board agreed that the Hanover Park was a priority.
- b. **Action and Motion Requested: Motion to approve the job descriptions for the following positions: Superintendent of Parks and Planning, Superintendent of Recreation, Recreation Supervisor, Recreation Coordinator, Marketing and Communications Coordinator/Administrative Assistant and Finance/HR/IT Coordinator.**

**Action and Motion requested:**

Motion: Kristy Byers

Second: Joe Farkas

**Roll Call:** Matt Kelly, Vice President; Kristy Byers, Secretary, Ben Hecke, Commissioner; Joe Farkas, Treasurer

- c. **Action and Motion Requested: Motion to approve Ordinance No. 18-3**  
A RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE MANHATTAN PARK DISTRICT THROUGH JOHN DEERE FINANCING.

**Action and Motion requested:**

Motion: Joe Farkas

Second: Kristy Byers

**Roll Call:** Matt Kelly, Vice President; Kristy Byers, Secretary, Ben Hecke, Commissioner; Joe Farkas, Treasurer

**9. Next Meeting: August 9, 2018 at the Manhattan Village Hall at 7:00 p.m.**

**10. Executive Session: (If Needed)**

- a. **Action and Motion Requested: Move to approve to go into Closed Session pursuant to 5ILCS 120/2(c)(1) Employment, compensation, discipline, performance, or dismissal of specific employees for the public body or legal counsel for the public body. Collective negotiating matters between the public body and its employees/or their representatives, or deliberations concerning salary schedules for one or more classes of employees.**

**10. Reconvene for action on items discussed in Executive Session (If Needed)**

- a. **Call to Order**
- b. **Roll Call**

**11. Final Adjournment: 6:51 p.m.**

**Action and Motion requested:**

Motion: Ben Hecke

Second: Joe Farkas

**Roll Call:** Matt Kelly, Vice President; Kristy Byers, Secretary, Ben Hecke, Commissioner; Joe Farkas, Treasurer