



MANHATTAN PARK DISTRICT FIELD USE RENTAL APPLICATION/AGREEMENT

APPLICANT/ORGANIZATION INFORMATION

Name of Organization _____

Address of Organization _____

City _____ Zip _____ Contact Name _____

E-mail Address _____ Contact Cell # (_____) _____ - _____

Description of event/sport/activity _____

_____ % of participants within the applicant's organization who are Manhattan Park District Residents.

Participant's Age Range _____ Number of teams expected _____

Anticipated Attendance: Players _____ Spectators _____

FIELD USE INFORMATION / BASE RENTAL FEES

Setup and cleanup is included in field usage time.

All rental fees are due at the time of reservation including security deposit and field rental fees.

LOCATION	FIELD TYPE	QUANTITY
Central Park	Baseball Field (Fence Line - 300' and Baseline 60', 65', 70')	1
Central Park	Rugby Field	1
Baker-Koren Round Barn Farm	Baseball Field (Fence Line - 300' and Baseline 50', 65', 70', 80', 90')	1
MPD Athletic Complex	T-Ball Field #1	1
MPD Athletic Complex	T-Ball Field #2	1
MPD Athletic Complex	Soccer Field—PreK (Field #1)	1
MPD Athletic Complex	Soccer Field—PreK (Field #2)	1
MPD Athletic Complex	Soccer Field—U7	1
MPD Athletic Complex	Soccer Field—U8 (Field #1)	1
MPD Athletic Complex	Soccer Field—U8 (Field #2)	1
MPD Athletic Complex	Soccer Field—U10 (Field #1)	1
MPD Athletic Complex	Soccer Field—U10 (Field #2)	1
MPD Athletic Complex	Soccer Field—U14	1

FEES

Resident 1 Hour	Non-Resident 1 Hour	Resident 2 Hours or More	Non- Resident 2 Hours or More	Field Prep	Lights
\$40/hr.	\$50/hr.	\$30/hr.	\$40/hr.	\$50/practice prep	\$60/per rental

Contact the Park District directly for tournament pricing.



MANHATTAN PARK DISTRICT

FIELD USE RENTAL APPLICATION/AGREEMENT

RESERVATION REQUEST DEADLINE AND/OR CHANGES TO AGREEMENT

Reservations must be made at least 5 business days in advanced. Full payment is due at the time of reservation. Applicants must be 21 or older. At the time of application, and before any final decision may be made by the Park District, each organization or individual must provide a completed rental agreement including full information concerning the type and purpose of the event being planned, as well as entry/departure times, number of guests, name of caterer and any and all additional rental needs (if applicable). Agreement will be binding once the renter receives a signed copy of the completed rental agreement along with a copy of the receipt of payment. The receipt and signed rental agreement will act as the permit for the use and must be with the renter at time of rental.

Changes to the application and/or agreement must be submitted in writing to the Park District by the person who signed the contract at least 5 business days prior to event to take effect. Additional fees may apply.

LOCATION / FIELD REQUESTED

Locations: Central Park Round Barn MPD Athletic Complex

Field Requesting: Baseball Field Rugby Field Soccer Field (PreK, U7, U8, U10, U12 and U14)

SPECIAL ARRANGEMENTS / ADDITIONAL RENTAL INFORMATION

Lights (Central Park Baseball Field Only) Baseball Fields Baseline _____ Pitching Mound _____

Concessions Practice Prep (Only a drag—no lines or bases) Game Prep (lined and with bases)

Field Use	Field Size	Additions	Date	Entry Time	Departure Time	In-District or Out-District
Practice, Game Tournament	Soccer Fields: (PreK, U7,U8,U10, U12, U14) Baseball Fields: Central Park (60', 65', 70') Round Barn (50', 65', 70', 80', 90')	Lights (Central Park only) or Field Drags Requested	00/00/2000	00:00 AM/PM	00:00 AM/PM	



MANHATTAN PARK DISTRICT
FIELD USE RENTAL APPLICATION/AGREEMENT

SECURITY DEPOSIT

A security deposit of \$200.00 will be secured with a credit card on file for all practices and games. A security deposit of \$500.00 will be secured with a credit card on file for tournaments. Deposits will not be charged as long as the rental area was left in a clean and orderly state. Additional fees will be added and paid for by renter if any damage occurs from the misuse of the facility and its property. Rental permit shall be revoked at any time due to misconduct of individuals, falsification of information, misuse of property, unlicensed consumption of alcohol, or failure to comply with Park District rules and regulations. Rental deposit will be forfeited to the Park District and future permits will not be issued to groups of individuals involved.

INDEMNIFICATION AND HOLD HARMLESS

Lessee agrees to protect, indemnify, save, defend and hold harmless the Park District, its officers, officials, volunteers, employees, and agents (hereafter collectively referred to as "District") from and against any and all liabilities, claims for compensation, obligations, claims, damages, penalties, by any reason of accident, injury or death of persons or loss of or damage to property, arising indirectly or directly in connection with or under, as a result of this agreement, whether such themselves or any equipment thereon whether latent or patent, or from other causes whatsoever, except for claims, damages, penalties, causes of action, costs and expenses, arising solely by virtue of any negligent act or omissions of the District.

My signature acknowledges that I have read, understand and agree to follow the rules, terms and conditions of the Facility Rental Application and ordinances of the Village of Manhattan and the State of Illinois in the use of the Manhattan Park District facilities and that the security deposit will be forfeited if any of the rental terms and conditions are not complied with.

Organization and Position/Title _____

Lessee: (Printed) _____

Lessee Signature _____ Date: _____

Park District Representative _____ Date: _____

OFFICE USE ONLY
[] GAMES X _____ @ \$ _____ each = \$ _____ CASH _____ CHECK # _____ CREDIT # _____
[] TOURNAMENTS X _____ @ \$ _____ each = \$ _____ ENTERED RECTRAC ____/____/____ BY _____
[] PRACTICE X _____ @ \$ _____ each = \$ _____ CERT. OF INSURANCE RECEIVED ____/____/____
[] LIGHTS X _____ @ \$ _____ each = \$ _____ # CERT. REQUIRED _____
[] FIELD DRAGS X _____ @ \$ _____ each = \$ _____ AGREEMENT APPROVED BY: _____
[] ADDITIONAL FEES— _____ = \$ _____ COMMENTS: _____
TOTAL DUE \$ _____
DEPOSIT PAID \$ _____