

MANHATTAN PARK BOARD AGENDA

Regular Meeting Minutes

Date: December 10, 2020 Time 7:00 pm

NOTICE. MEETING MODIFICATION DUE TO COVID-19

Pursuant to the Governor's Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. Per the statutory requirements, at least one member of the body or chief administrative officer will be physically present, unless unfeasible. Further, physical attendance at the regular meeting location by the public is not feasible. Therefore, the meeting will be held virtually with contemporaneous attendance available for members of the public by the Zoom platform. Public comments can be emailed directly to the Executive Director, Jay Kelly at jkelly@manhattanparks.org. Please note that comments provided via email must be received at least two hours before the Board meeting is scheduled to begin. A board representative may read comments submitted via email or it may be entered into the record.

Regular Scheduled Meeting

Call to Order: 7:00 p.m.

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner

Absent:

Pledge of Allegiance:

Public Hearing:

- 1. Action and Motion Requested: Motion to open Truth in Taxation Hearing pursuant to notice of publication in The Herald News on November 28, 2020.**

Motion: Joe Farkas- First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner

Motion approved 5-0 @ 7:02 p.m.

- 2. Visitors to be heard: None**

Director Kelly stated that the percentage is high due to smaller budget overall and that the amount of dollars of tax increase is in line from year to year.

- 3. Motion to adjourn public hearing:**

Motion: Ben Hecke- First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner

Motion approved 5-0 @ 7:05 p.m.

Regular Scheduled Meeting

- 1. Changes to the Agenda: None**

2. **Public Comment:** None

3. **Communications:** None

4. **Presidents Report:** President Hope thanked staff for their efforts in offering quality and safe programs through these continued difficult times as seen in their reports. She also stated that it is great to see the teamwork that is going into keeping our district moving forward.

5. **Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly updated the board on the overall operations of the district including, Recreation Programming, Park Maintenance and Administrative operations. Specifically, he highlighted The Den Before and After School Program, HCC renovation plans and the work done to the Camp Classroom and an update on the Century East Park Signage. Director Kelly updated the board on the status of the year's budget/projections including the fact that additional funding has been secured through the Cares Act. He also updated the board on the Holiday activities planned at Round Barn Farm.
- b. **L-Way Special Rec:** Director Kelly stated that the meeting is next week
- c. **Village Government Agency Meeting:** No meeting last month due to COVID
- d. **Foundation Committee:** No meeting but updated the board on fundraising efforts

6. **Action and Motion requested: Move to approve November 2020, Treasurer's Report including the payment of bills in the amount of \$140,782.11.**

Motion: Matt Kelly- First, Ben Hecke-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner
Motion approved 5-0

7. **Consent Agenda:**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**
 - i. **November 12, 2020 Regular Meeting Minutes**
 - ii. **November 12, 2020 Closed Session Meeting Minutes**
 - iii. **Telecommuting Policy**

Motion: Matt Kelly- First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner
Motion approved 5-0

8. **Old Business**

- a. **Discussion on Hansen Community Center Improvements:** Covered in Director's report
- b. **Discussion Baker Road Bridge Project:** Director Kelly stated that there hasn't been much movement on this time and attorney Christine Walczak expressed that we

should be getting land survey soon.

9. New Business:

- a. Action and Motion requested: Motion to approve ORDINANCE NO. 20-3 PROVIDING FOR THE LEVYING AND ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE, RECREATION AND OTHER PARK PURPOSES OF THE MANHATTAN PARK DISTRICT IN THE COUNTY OF WILL, STATE OF ILLINOIS, FOR THE YEAR 2020 DUE AND PAYABLE IN 2021.**

Motion: Joe Farkas- First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner

Motion approved 5-0

- b. Jackson Creek Greenway Discussion:** Director Kelly updated the board on a recent meeting between himself, New Lenox Park District, Frankfort Park District and the Forest Preserve regarding the future Jackson Creek Greenway project. He stated that is very preliminary discussions but the concept is great and would be a great addition to our area.

10. Next Meeting: Regular meeting held, January 14, 2021 at the Hansen Community Center or via Zoom at 7:00 p.m.

11. Motion to Adjourn for Executive Session for items (1) and (5): 7:40 p.m.

Motion: Matt Kelly- First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner

Motion approved 5-0

13. Reconvene for action on items discussed in Executive Session: 7:48 p.m.

14. Action and Motion requested: Motion to approve Resolution 20-6, A Resolution approving a 3 Year Contract with Executive Director Kelly

Motion: Matt Kelly- First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Matt Kelly, Vice-President, Joe Farkas, Treasurer, Kristy Byers, Secretary and Ben Hecke, Commissioner

Motion approved 5-0

15. Final Adjournment:

- a. Motion Requested:** Joe Farkas-First, Kristy Byers-Second

- b. Vote:** Aye: 5 Nay: 0 Motion Passed 5-0

Adjournment: 7:50 p.m.

Public Participation Instructions:

-Computer access: Join the Zoom meeting:

<https://us02web.zoom.us/j/85626005521?pwd=V2tqZ3VjZ2VQQUtBTXV4OHAvK1dyZz09>

-Meeting ID: 856 2600 5521 Passcode: 541069

-Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799 Meeting ID: 856 2600 5521
Passcode: 541069

-Android phones/tablets, iPad, iPhone: Download the “Zoom Cloud Meeting” app through the Google Play Store or Apple Store. Open the app on your device. Meeting ID: 856 2600 5521

-Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.

-Everyone is automatically muted. If you wish to speak during “Public Comment”, use the “Chat” function to type a message to the host indicating you would like to speak. You will then be unmuted to speak. Comments for Open Forum may also be emailed to jkelly@manhattanparks.org by 2:30pm on 12/10/2020 to be read at the meeting.