

MANHATTAN PARK BOARD
Regular Meeting Minutes
Hansen Community Center
397 South State Street, Manhattan IL
Date: December 8, 2022 **Time 6:00 pm**

Regular Scheduled Meeting

Call to Order: 6:10 p.m.

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Absent: Kristy Byers (arrived at 6:27 p.m.)

Pledge of Allegiance:

Action and Motion: Motion to change the agenda to move the Truth In Taxation Hearing to 7:00 p.m. as advertised along with Item 9-A

Roll Call: Bridget Hope, President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 4-0

Regular Scheduled Meeting

1. **Changes to the Agenda:** None

2. **Public Comment:** None

3. **Communications:** President Hope read aloud the Christmas Card sent by the Mayor and the Village staff

4. **Presidents Report:** President Hope thanked all staff and board members on a successful year, stating that communication has been very good amongst all. She also wished everyone Happy Holidays and thanked all.

5. **Staff and Committee Reports:**

- a. **Executive Director:** Director Kelly outlined the operations of the district for the month. He included details from all areas of the organization. He specifically brought the board up to date on the status of events, programs, and general maintenance. Director Kelly specifically discussed Winter Fest and program performance overall.
- b. **L-Way Special Rec:** Director Kelly and Counsel O'Driscoll provided an update on the ERC status regarding LWSRA
- c. **Village Government Agency Meeting:** Director Kelly provided an update on his meeting with the Village Downtown Revitalization Team.
- d. **Foundation Committee:** Director Kelly informed the board that the Foundation has decided not to run Wine Fest in the future. He stated that staff will be meeting with the Foundation members in January to discuss alternate opportunities for the Foundation to assist the district.

6. **Action and Motion requested: Move to approve November 2022, Treasurer's Report including the payment of bills in the amount of \$253,318.94, which may include lodging and travel expenses.**

Motion: Barbara Epps-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

7. **Consent Agenda:**

- a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

i. **November 10, 2022, Regular Meeting Minutes**

ii. **November 10, 2022, Regular Meeting Minutes-Closed Session**

Motion: Joe Farkas-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

8. **Old Business**

- a. **Hansen Community Center Updates:** Director Kelly provided updates on the status of the HCC renovation.
- b. **Decennial Committee:** No Report
- c. **Action and Motion requested: Ordinance 22-6 AN ORDINANCE APPROVING THE UPDATES TO THE BOARD POLICY AND PROCEDURE MANUAL DATED JANUARY 1, 2023**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

- d. **Action and Motion requested: Ordinance 22-7 AN ORDINANCE APPROVING THE UPDATED PERSONNEL POLICY MANUAL DATED JANUARY 1, 2023**

Motion: Barbara Epps-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0

Action and Motion: Motion to temporarily adjourn Regular Meeting for the purpose of Truth in Taxation Hearing

Motion: Barbara Epps-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 6:56 p.m.

Truth in Taxation Hearing:

1. Action and Motion Requested: Motion to open Truth in Taxation Hearing pursuant to notice of publication in The Herald News on November 25, 2022.

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:01 p.m.

2. Visitors to be Heard: None

3. Motion to adjourn public hearing and resume Regular Meeting:

Motion: Kristy Byers-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:03 p.m.

9. New Business:

- a. **Action and Motion requested: Ordinance 22-5, AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT AND COLLECTION OF TAXES FOR CORPORATE, RECREATION AND OTHER PARK PURPOSES OF THE MANHATTAN PARK DISTRICT IN THE COUNTY OF WILL, STATE OF ILLINOIS, FOR THE YEAR 2022 PAYABLE IN 2023**

Motion: Joe Farkas-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:03 p.m.

10. Motion to Adjourn for Executive Session for the following purpose:

- a. **Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing: (1) The employment, discipline, and performance of specific employees.**

Motion: Joe Farkas-First, Kristy Byers-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:04 p.m.

Motion to leave Closed Session and return to regular Meeting:

Motion: Kristy Byers-First, Joe Farkas-Second

Roll Call: Bridget Hope, President, Kristy Byers, Vice-President, Joe Farkas, Treasurer, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Motion approved: 5-0 at 7:17 p.m.

12. Next Meeting: Regular meeting held, January 12, 2023, at the Hansen Community Center at 7:00 p.m.

13. Final Adjournment:

- a. **Motion Requested:** Barbara Epps- First, Kristy Byers-Second

b. **Vote:** Aye: 5 Nay: 0 Motion Passed 5-0

Adjournment: 7:20 p.m.