

MANHATTAN PARK BOARD
Regular Meeting Minutes
Hansen Community Center
397 South State Street, Manhattan IL
Date: October 12, 2023 **Time 7:00 pm**

Regular Scheduled Meeting

Call to Order: 7:01 p.m.

Roll Call: Bridget Hope, President, Barbara Epps, Secretary and Ed Ludwig, Commissioner

Absent: Kristy Byers, Vice-President and Joe Farkas, Treasurer

Pledge of Allegiance:

1. **Changes to the Agenda:** None

2. **Public Comment:** None

3. **Communications: Jennifer Martinson from Lauterbach and Amen to present the Annual Comprehensive Financial Report:** Jennifer Martinson presented the 2022-2023 financial report completed by Lauterbach and Amen. A clean audit and opinion were given for this fiscal year.
President Hope read aloud a thank you card from the Village of Manhattan for the district's assistance with their Labor Day event.

4. **Presidents Report:** President Hope thanked staff for the reports and daily efforts. She stated that it's great to see new and exciting programs and thanked Lacinda for her efforts towards the audit.

5. **Staff and Committee Reports:**
 - a. **Executive Director:** Director Kelly updated the board on the current operations of the district, covering Parks, Recreation and Administration. Director Kelly included updates on projects, programs, and events.
 - b. **L-Way Special Rec:** Director Kelly stated that the next meeting is next week.
 - c. **Village Government Agency Meeting:** Report included in packet.
 - d. **Foundation Committee:** Director Kelly updated the board on the foundations intention of hosting a Breakfast with Santa event during Christmas on State.

6. **Action and Motion requested: Move to approve the September 2023, Treasurer's Report including the payment of bills in the amount of \$133,863.14 which may include lodging and travel expenses.**
Motion: Ed Ludwig-First, Barbar Epps-Second
Roll Call: Bridget Hope, President, Barbara Epps, Secretary, and Ed Ludwig, Commissioner
Motion approved: 3-0

7. Consent Agenda:

- a. Action and Motion requested: Move to approve the following Consent Agenda Items:**
 - i. September 14, 2023, Regular Meeting Minutes**

Motion: Barbara Epps-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 3-0

8. Old Business

- a. Annual Report Follow Up Discussion:** Director Kelly asked if there were any follow up questions/comments regarding the annual report that was provided in September. Response was none.
- b. Stone Gate Park:** Director Kelly updated the board on the status of Stonegate Park
- c. Dog Park Update:** Director Kelly stated that he and President Hope will be meeting with the Village to discuss details on the park.
- d. Round Barn Farm Annexation Agreement:** Director Kelly stated that a draft of the agreement will be going for Attorney review.
- e. State of Illinois Capital Funds:** Director Kelly updated the board on the projects that these funds will be going towards.

9. New Business:

- a. Discussion Item: 2023 Tax Levy Introduction:** Director Kelly reviewed the initial numbers for the upcoming tax levy with the board.
- b. Action and Motion requested: Move to approve the Manhattan Park District Annual Financial Audit Report for the Fiscal Year Ended April 30, 2023**

Motion: Ed Ludwig-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 3-0

- c. Action and Motion requested: Move to approve the Manhattan Park District Annual Treasurer's Report Fiscal Year Ended April 30, 2023**

Motion: Barbara Epps-First, Ed Ludwig-Second

Roll Call: Bridget Hope, President, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 3-0

- d. Action and Motion requested: Move to approve RESOLUTION 23-14 A RESOLUTION APPOINTING DESIGNATED DELEGATES TO THE ANNUAL BUSINESS MEETING OF THE ILLINOIS ASSOCIATION OF PARK DISTRICTS JANUARY 2024**

Motion: Ed Ludwig-First, Barbara Epps-Second

Roll Call: Bridget Hope, President, Barbara Epps, Secretary, and Ed Ludwig, Commissioner

Motion approved: 3-0

10. Motion to Adjourn for Executive Session for the following purpose: None

11. Closed Session Action Items: None

12. Notable Dates:

- a. **October 14, 2023: Midewin Fishing Derby 9 a.m-3 p.m.**
- b. **October 14, 2023: Manhattan Taste of Fall 12 p.m.-7:30 p.m.**
- c. **October 28, 2023: Trick or Treat Trail 12 p.m.-2 p.m.**
- d. **December 1, 2023: Winter Fest 5 p.m.-9 p.m.**

13. Next Meeting:

- a. **Regular meeting held, November 9, 2023, at the Hansen Community Center at 7:00 p.m.**

14. Final Adjournment:

- a. **Motion Requested:** Barbara Epps, First, Ed Ludwig-Second
 - b. **Vote:** Aye: 3 Nay: 0 Motion Passed 3-0
- Adjournment:** 8:01 p.m.