

MANHATTAN PARK BOARD AGENDA
Regular Meeting Minutes
Manhattan Village Hall
260 Market Place, Manhattan IL
Date: June 14, 2018 Time 7:00 pm

Call to Order: Public Hearing Meeting

Time: 7:00 p.m.

Roll Call: Bridget Hope, President, Matt Kelly, Vice President, Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

Public Hearing: Budget and Appropriation fiscal year 2018-2019 for the Manhattan Park District

Visitors to be heard: None

Action and Motion to Adjourn:

Motion: Joe Farkas

Second: Kristy Byers

Roll Call: Bridget Hope, President, Matt Kelly, Vice President, Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

Call to Order: Regular Scheduled Meeting

Time: 7:03 p.m.

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

Pledge of Allegiance:

1. **Visitors to be Heard:** Nancy and Richard Ryan of 25430 O'Connel Lane, discussed their concerns regarding lily pads and algae taking over the pond behind their house, including a poor aroma produced by the algae. President Hope requested that staff look into costs of remedying the situation and report back to both the board and the Ryan's.

2. **Communications:**
 - a. **Presentation by Hitchcock Designs regarding Smith Road Property:**
Doug Fair, Hitchcock Design Group, presented a rough rendering of what type of amenities could potentially could be developed.

b. Resident Letter

A letter addressed to the Park Board of Commissioners from Stan Potempa was read. The letter shared Mr. Potempa's concerns of staff mowing at Central Park during the time of his pavilion rental on May 20, 2018. Staff had looked into the situation and the board asked that staff respond to Mr. Potempa and understand that safety and perception of the public are top priorities.

- 3. Presidents Report:** President Hope thanked staff and LWSRA for their efforts at the Park Party and Splash Pad Ribbon Cutting on June 4, 2018. President Hope also mentioned that successes such as these will spread the positivity through word of mouth.

4. Staff and Committee Reports:

- a. Executive Director:** Director Kelly updated the board on the beginning of Camp Coyote and the changes coming to The Den Before and After School Program. Director Kelly provided an recap of the Drive-In Movie and the upcoming Summer Concert Series. Director Kelly then provided an update on the hiring process for both the Marketing and Superintendent of Recreation positions. Director Kelly stated that he will be aiming to bring updated job descriptions to the board for approval next month. Director Kelly updated the board on a meeting with School District #114 staff and Park District staff that went very well.
- b. Recreation:** No questions
- c. Parks:** No questions
- d. Finance:** No questions
- e. L-Way Special Rec:** No Report
- f. Village Government Agency Meeting:** No Report
- g. Foundation Committee:** No Report

5. Approval of Treasurer's Report:

- a. Action and Motion requested: Move to approve May 2018 Treasurer's Report**

Action and Motion:

Motion: Matt Kelly

Second: Joe Farkas

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

6. Consent Agenda: (Required Board Approval by Statute):

a. Action and Motion requested: Move to approve the following Consent Agenda Items:

- i. Motion to approve May 9, 2018 regular meeting minutes and May 9, 2018 Executive Session Minutes.**
- ii. Payment of Bills in the amount of \$94,570.20**

Action and Motion:

Motion: Matt Kelly

Second: Ben Hecke

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

7. Old Business

- a. Discussion on animals at Round Barn Park:** Director Kelly updated the board on a possible solution for the care of the animals at Round Barn Park as a foster type agreement where the district would have continued responsibilities. The board agreed that staff should look into other opportunities such as Crosswind Farm as the direction should be all in to do it the right way, or to relieve any responsibilities of are from the organization.
- b. Discussion regarding Aeropress:** Director Kelly updated the board on a conversation he had with Fire Chief Dan Forsythe and Aeropres Plan Manager Tim Erway regarding the use of the North Drive way to Aeropres at the south end of Central Park. The board agreed that continued conversations regarding the use of the drive by Aeropres employees would be ok with certain parameters. The board also agreed that removing any barriers preventing emergency access would be removed!

8. New Business:

- a. Action and Motion Requested: Motion to approve Ordinance No. 18-5 Adopting the COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE MANHATTAN PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DATE OF MAY, 2018 AND ENDING ON THE THIRTIETH DAY OF APRIL, 2019.**

Action and Motion:

Motion: Joe Farkas

Second: Kristy Byers

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

- b. Action and Motion Requested: Motion to approve Manhattan Park District 2018-2019 working budget as presented in the June Regular Scheduled Meeting.**

Action and Motion:

Motion: Matt Kelly

Second: Joe Farkas

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

- c. 2018 Annual Election of Board Officers**

I Joe Farkas nominate Bridget Hope as Board President

I Bridget Hope nominate Matt Kelly as Board Vice President

I Matt Kelly nominate Kristy Byers as Board Secretary

I Kristy Byers nominate Joe Farkas as Board Treasurer

- d. Action and Motion Requested: Motion to approve election of officer's nominations as listed as a slate.**

Action and Motion:

Motion: Ben Hecke

Second: Kristy Byers

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

- e. Action and Motion Requested: Motion to approve Ordinance No. 18-6 ADOPTING PREVAILING WAGE RATES TO BE PAID TO LABORERS, MECHANICS AND OTHER WORKERS PERFORMING CONSTRUCTION OF PUBLIC WORKS IN THE MANHATTAN PARK DISTRICT.**

Action and Motion:

Motion: Joe Farkas

Second: Kristy Byers

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

- f. Action and Motion Requested: Motion to approve the purchase of a John Deere 5090E, including 520M Loader and Allied Powerguard Protection Plan, for the purchase price of \$57,683.70, to be paid over 3 years at 4.5% interest at annual costs of \$20,145.96 and a total cost of \$60,437.88.**

Action and Motion:

Motion: Matt Kelly

Second: Kristy Byers

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner

9. Next Meeting: July 12, 2018 at the Manhattan Village Hall 7:00 p.m.

10. Executive Session: (If Needed)

- a. Action and Motion Requested: Move to approve to go into Closed Session pursuant to 5ILCS 120/2(c)(1) Employment, compensation, discipline, performance, or dismissal of specific employees for the public body or legal counsel for the public body. Collective negotiating matters between the public body and its employees/or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

10. Reconvene for action on items discussed in Executive Session (If Needed)

- a. Call to Order: Not Needed
- b. Roll Call

11. Final Adjournment: 8:20 p.m.

Action and Motion:

Motion: Joe Farkas

Second: Kristy Byers

Roll Call: Bridget Hope, President, Matt Kelly, Vice President; Joe Farkas, Treasurer, Kristy Byers, Secretary; Ben Hecke, Commissioner