

MANHATTAN PARK BOARD AGENDA
Regular Meeting Minutes
Manhattan Village Hall
260 Market Place, Manhattan IL
Date: October 11, 2018 Time 7:00 pm

Call to Order: 7:01 p.m.

Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

Absent: Matt Kelly, Vice-President

Pledge of Allegiance:

1. **Visitors to be Heard: None**

2. **Communications:**
 - a. **2018 Audit Presentation- Don Shaw, Lauterbach and Amen**
Don Shaw, of Lauterbach and Amen, presented and summarized the 2018 Audit
 - b. **Note from Diane Koren**
Board was given a copy of the note sent along with a bouquet of flowers from Diane Koren regarding her recent visit to Round Barn Farm, which was previously owned by her parents.
 - c. **IAPD Report**
A report from IAPD was given to the board for review.

3. **Presidents Report:**

4. **Staff and Committee Reports:**
 - a. **Executive Director:** Director Kelly updated the board on the following items: previous special Events, programs, PDRMA Review, ongoing maintenance and upcoming programming and events.
 - b. **Recreation**
 - c. **Parks**
 - d. **Finance**
 - e. **L-Way Special Rec:**
 - f. **Village Government Agency Meeting:**
 - g. **Foundation Committee:** President Hope stated a Wine Fest follow up meeting will be scheduled in the near future.

5. **Approval of Treasurer's Report:**
 - a. **Action and Motion requested: Move to approve September 2018 Treasurer's Report**
Motion: Kristy Byers- First, Joe Farkas- Second
Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

6. **Consent Agenda: (Required Board Approval by Statute):**

a. **Action and Motion requested: Move to approve the following Consent Agenda Items:**

- i. **Motion to approve September 13, 2018 regular meeting minutes.**
- ii. **Payment of Bills in the amount of \$89,616.84**
- iii. **Expenses for four (4) staff members to attend Athletic Business Conference November 7-10, 2018 not to exceed \$7,500 including all travel.**

Motion: Joe Farkas- First, Ben Hecke- Second

Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

7. **Old Business**

a. **Action and Motion requested: Move to approve the following: RESOLUTION NO. 18-4 Resolution formally naming the fifteen parks of the Manhattan Park District.**

Motion: Kristy Byers- First, Joe Farkas- Second

Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

8. **New Business:**

a. **Action and Motion requested: Move to approve the following policies: Updated Personnel Policy Handbook, Purchasing Policy, Travel Policy and Ergonomics Policy.**

Director Kelly outlined the above policies specifically major updates to the personnel policy handbook.

Motion: Joe Farkas- First, Kristy Byers- Second

Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

b. **Action and Motion requested: Move to approve Manhattan Park District Annual Financial Audit Report for the Fiscal Year Ended April 30, 2018.**

Motion: Ben Hecke- First, Joe Farkas- Second

Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

9. **Next Meeting: November 15, 2018 at the Manhattan Village Hall at 7:00 p.m.**

***Please note this is not the regular schedule meeting date. Meeting scheduled for November 8, 2018 has been cancelled.**

10. **Executive Session: (If Needed)**

a. **Action and Motion Requested: Move to approve to go into Closed Session pursuant to 5ILCS 120/2(c)(1) Employment, compensation, discipline,**

performance, or dismissal of specific employees for the public body or legal counsel for the public body. Collective negotiating matters between the public body and its employees/or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

None Needed

- b. **Action and Motion Requested:** Move to approve to go into Closed Session pursuant to 5ILCS 120/2(c)(6) The setting of a price for sale or lease of property owned by the public body.

Motion: Ben Hecke- First, Joe Farkas- Second @ 7:49 p.m.

Roll Call: Bridget Hope, President, Joe Farkas Treasurer, Kristy Byers, Secretary, Ben Hecke, Commissioner

Kristy Byers, Secretary, left the meeting at 7:49 p.m.

10. Reconvene for action on items discussed in Executive Session (If Needed)

- a. **Call to Order: 8:22 p.m.**
- b. **Roll Call:** Bridget Hope, President, Joe Farkas Treasurer, Ben Hecke, Commissioner
No further discussion or action needed.

11. Final Adjournment: 8:23 p.m.

- a. **Motion Requested:** Ben Hecke- First, Joe Farkas- Second @ 7:49 p.m.
- b. **Roll Call:** Bridget Hope, President, Joe Farkas Treasurer, Ben Hecke, Commissioner